

Reopening Plan Frequently Asked Questions

1. Are families able to move from one model of instruction to another model of instruction? How often?

Holy Family School is providing 5 day a week in person instruction. Families can also opt for at home virtual instruction. Families may change from one model of instruction to another model if it meets the needs of their family/student. Students moving from in class to a distance model may move at any time, but you will be asked to maintain the model for at least a month. Families will need to work with administration when making these decisions.

2. Will masks be required?

Masks are required for students to be in school. All students and staff will be required to wear an approved face covering, per state and health department guidelines. Staff and students will wear masks any time they cannot socially distance. It is required that they wear their masks into and out of the school and if they are in the hallways or other common areas. Face coverings must cover both nose and the mouth and may be cloth or disposable. Holy Family will provide face coverings for those students and staff who are unable to provide their own.

Mask break opportunities will be provided during the school day as much as possible in accordance with state requirements. Students may remove their masks when eating and during teacher instruction. During these times, the students will be distanced six feet apart and students will have a plastic partition at their desk or spot.

3. With the need to screen everyone and take the temperatures of ALL students, staff and visitors, will there be staggered drop off times?

The drop off schedule is still being developed and will be finalized once we receive word of bus arrival times. Students will be dropped off at three entrance points, receive a temperature check and proceed to homeroom. This procedure will need to be fine tuned during the first few weeks of school.

4. How will you screen students that are coming on the bus?

Students arriving from the bus, although assumed to be screened in some way previously, we will be screened in the same way as non-bus students.

5. Do we need to complete a health questionnaire daily?

Holy Family is asking that parents make every attempt to complete a daily health questionnaire. Currently, we are pursuing a simple phone app and/or developing a Google forms questionnaire to ease the process for families.

6. Please explain the procedures around a student or staff showing symptoms? What if a student test positive? Does the entire school go into distance learning or just the student's cohort?

The procedure if a child has a temperature greater than 100 degrees or exhibits Other COVID -19 related symptoms:

Any student or staff member that exhibits symptoms of COVID-19, or any illness, during the school day will go directly to the Nurse's Office, where they will remain in "isolation" until they can be picked up by a parent or guardian. Staff members will be sent directly home. Symptoms of COVID-19 will result in a referral for diagnostic testing. Anyone sent home with COVID symptoms is expected to follow-through with diagnostic testing as directed by their health care provider in a timely manner. A thorough cleaning and sanitization will follow each isolation.

What if a student or staff member is diagnosed with COVID-19.

The procedures for a positive test are as follows:

Once the student has tested positive:

- Student is out of school for 10 days. May return after 10 days along with no fever for 3 days (no fever reducing medication) and respiratory symptoms need to have improved
 - Siblings of the student must also be out of school for 10 days from last contact with the positive student.
 - Families **must** work with the school to develop a plan for return to school.
 - Student may participate as a distance learner if deemed appropriate by the parent/guardian
- A positive test will "trigger" contact tracing. The contact tracing will be conducted by Chemung County Department of Health with assistance from the school. This means that any student that has been in contact with the student having a positive test will be put into a quarantine. Quarantine procedure is:
 - Individuals with no symptoms will be out of school for 14 calendar days from last interaction/exposure to the positive case. Testing will not be required without symptoms.
 - If symptoms occur, individuals will move into the positive test protocol. (see above)
 - In this protocol, a negative test does not allow an individual to return to school before the 14 day quarantine.
 - Quarantines will be determined through contact tracing. In collaboration with the Health Department, cohorts will be quarantined first and if exposure is more widespread, the entire school may be quarantined into full remote learning.

7. What are the precautions being taken for vulnerable adults in the building?

Holy Family has developed a plan that treats everyone as a possibly vulnerable individual. It is understood that some individuals in our community may be more susceptible to this virus so we are working to provide them additional protections and will accommodate requests to the best of our abilities. Vulnerable individuals are encouraged to speak with administration to develop a plan for their safety and health.

8. How will safety drills such as fire drills and shelter in place be handled?

Safety drills will be conducted in the same frequency as previous years. Students will follow the procedures of the school day as if they are not able to maintain social distancing (i.e. masks). It is for that reason that students will have masks in close proximity at all times including mask breaks.

9. What kind of cleaning supplies will be available for teachers to use in the classroom?

Teachers will be provided cleaning supplies that have been approved for use around children. Our maintenance staff has been working with our business office to order enough supplies to appropriately meet our increased needs. All supplies are on the approved list provided in the state and health department guidelines.

10. How will you handle students that struggle to remain seated or keep on a mask?

Teachers will be tasked with maintaining a safe and healthy classroom which means they will monitor students in a similar way as in the past. Students that have a need to move around or have alternative seating will be allowed to do so as long as they are maintaining the safety of themselves and their classmates. The teachers understand that every student is an individual and some will be more comfortable wearing a mask than others so there will be mask breaks and gentle reminders for students having difficulty adjusting to the mask.

11. Are teachers required to wait until a student is wearing a mask to help them?

Students should be wearing masks for the majority of the day. In situations, such as mask breaks, the teachers may ask a student to put their mask on as they approach them to help but they will not deny help to a student if they are not wearing their mask. Teachers will be in their mask as well.

12. Will there be in person orientation for Pre K and Kindergarten students?

Holy Family is working on a plan for Pre K and K students and families to have an orientation prior to the start of school in September. We will be required to

follow all regulations on group size and social distancing so this plan is in process. More details will be provided in the upcoming weeks.

13. What will drop off look like on Day 1 for students? Kindergarten, Pre Kindergarten?

The first day of school for all classes will be very different from year's past. There will be a limit on the amount of people allowed into the school. We are aware that our youngest students may have the most difficulty on the first few days of school. We are in the process of developing guidelines for families on the first days of drop off. We are asking for patience as we work through this challenge as a community.

14. How will the playground be sanitized?

Playground equipment will be sanitized after each use by a cohort. Holy Family will continue to explore ways to sanitize the playground more effectively and efficiently. There have been discussions about purchasing equipment that will spray the playground and provide a comprehensive sanitation daily.

15. What will music class look like?

In working with our Music teacher, the students will remain in their homeroom classes to avoid multiple classes in the same room and limit the number of common spaces that need to be cleaned daily. The classes will revolve around use of percussion instruments, music history, listening and music appreciation and other activities that do not involve singing.

16. What will P.E. class look like?

Physical Education classes will take place outdoors as much as in the gym and the students will be distanced 12 feet. The curriculum is still being developed and Physical Education units of study will be announced when school begins to start. All regulations sent by the state for P.E. will be followed.

17. How will the library and books be sanitized? And how often?

The use of the library and borrowing of books is being finalized but students will be allowed to use the library books in some form. We will post the procedures for cleaning the books as soon school opens.

18. What will be the drop off and pick up procedures look like?

The pick-up and drop off procedures are still being fully developed as we recognize that this will be an adjustment for all families. Our current procedure is:

Students will arrive at assigned doors and observe marked social distancing. Students will be screened, once the screening is completed they will be sent directly to their homeroom. Siblings may enter the school together but must not enter each other's homeroom.

Dismissal - students will be dismissed by their afterschool plan ... bus students, "walkers" and after school students. Students will be dismissed by grade. Siblings will leave with the oldest child.

19. Will parents be allowed in the school building at drop off?

Not at this time. Holy family will limit the number of people in the building so parents will not be allowed to enter the school at drop off.

20. We have some blue disposable masks but they only appear to have one layer, guide says two layers. Are these blue masks acceptable?

Blue Masks are acceptable.

21. Are wearing face shields acceptable?

According to the state regulations on opening schools, face shields are not acceptable at this time.

22. What classrooms would the Special Education needs be held in? Ie: ELA

Special Education services will look similar to year's past. If the students are part of a small group they will be required to wear a mask and social distancing will be encouraged to whatever extent possible.

23. Before and After care states small groups. What is this number?

As we see the number of students registered and attending before and after school care we can identify group size. We will maintain the maximum group size of the classroom.

24. What was the protocol for testing teachers and staff?

Staff and teachers will follow the same protocol as the students.

25. Are students/families able to switch instructional models mid quarter if they feel their system is not effective/safe by the parent?

Yes. Parents may move their child to a distance if they feel unsafe. If you would like to switch from distance to in class, it is requested that you meet with administration to develop a plan to begin in class instruction.

26. What is the tuition policy if we go to distance learning only?

If the school goes into a distance learning only model the tuition remains the same. Unfortunately, we as a private Catholic school are not able to meet our financial responsibilities if the tuition rate changes for distance learning.

27. When does the school close and go remote? Positive cases in the school?

Community infection rate? What is that number/rate?

The decision to close and go remote may happen for many reasons. If the infection rate gets too high in an area, the local health department may close all schools. If there is a positive case (or multiple cases) within the school, the entire school community may be forced into quarantine or if a positive case is in one class, that cohort or group that has been exposed may go into quarantine but the rest of the school may remain open. We will work closely with the Chemung County Health Department when making these decisions.

28. Is a COVID test required for anyone that comes down with a fever?

No. Individuals that have registered a fever are excluded for 72 hours (with no fever reducing medication) and they are advised to call their health care provider. Their health care provider will advise whether or not to be tested. If there are no additional symptoms, the individual may return to school after the 72 fever free hours.

29. Will temperatures be taken of all people that enter the building?

Any person entering the school building will be asked to complete a health survey and will have their temperature taken upon entry.

30. Are there other times during the day that temperatures will be taken?

Student temperatures will be taken at additional times if they present symptoms

31. How will bathrooms be monitored?

Students will be allowed to enter the bathrooms one at a time and will be socially distanced waiting for their turn. Every attempt will be made to limit the number of students allowed to leave the classroom for the bathroom in each class.

32. What is the cleaning schedule for sinks and high touch surfaces in the bathrooms?

Common areas and high touch surfaces will be cleaned throughout the day. Daily cleaning logs will be kept.

33. Explain the mask policy for teachers.

Teachers will follow the same policy as the students. They may remove their masks occasionally for a break (while remaining 6 feet apart) but will be masked for the large majority of the day.

34. How will we ensure that all kids will be monitored for symptoms? What tools and steps will be taken?

The first step will be screening at drop off. It is our hope that parents will be extremely cautious with their children and not send a potentially ill student to school. If a student is not feeling well during the day, the school nurse in conjunction with administration will begin a process of isolating the student to reduce the potential spread in the classroom. The protocols will then be followed and if needed the student will be sent home.

Teachers will continue to monitor their students through observation and if they believe that the student is exhibiting signs of illness (COVID or other), that student will be screened by the nurse or administration.